# RAJVIN RASHID TISTI

# 106, Tarneit street, Werribee, VIC-3030

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# VISA status: Permanent Resident of Australia

**OBJECTIVE**

To obtain a Housekeeper position with a well reputed company, by working in accordance with the requisite standards of excellence, welfare and care.

**MAJOR QUALIFICATIONS**  
• Highly skilled in dusting and cleaning all artwork following specific care instructions  
• Extraordinarily vigilant in cleaning all surface areas, changing and replacing soiled linen and removing all trash and debris  
• Broad knowledge of maintaining proper cleaning techniques  
• Capable of polishing interior and exterior of room furniture as well as cleaning all mirrors, glass tops and interior windows

**RELEVANT CAPABILITIES AND SKILLS**  
• Hands-on experience in replacing light bulbs when needed and reporting any non-functioning fixtures, electrical outlets and damage  
• Track record of restocking all amenities including: robes, brochures and bathroom amenities  
• Proven record of opening, dusting and cleaning all drapes  
• More than six years of experience in cleaning all bathroom surface areas, sinks, tubs and toilets  
• Proficient enough in pushing, pulling, lifting and moving heavy objects on frequent basis

**KEY ACCOMPLISHMENTS**  
• Followed all infection control practices including standard precautions and isolation precautions  
• Completed work assignments in a timely manner  
• Reported safety hazards as appropriate  
• Participated in performance improvement activities, attending at least 6 staff meetings annually

**EMPLOYMENT HISTORY**  
**09/2012 — 03/2014  
GPhouse, Telenor Bangladesh**  
 **Senior Cleaner**  
• Cleaned and disinfected entire premises, discharge units and all types of isolation  
• Gathered and disposed trash and waste materials  
• Wet mopped rooms, stairways and public areas  
• Cleaned vents, fans and other equipment using vacuuming machine  
• Performed terminal cleaning procedures of meeting rooms  
• Replenished and replaced consumable items as necessary

**EDUCATION**  
Kent State High School – Kent State, Bangladesh  
High School Diploma – 2010

**ADDITIONAL SKILLS**

* Team player with the ability to contribute in team building and utilise team skill as well as

effective in working independently.

* Ability to manage customer's expectation diplomatically.
* Strong Work Ethic and a "Can Do" Attitude.
* Patient, dedicated and creative thinker.
* Flexible to work shifts and weekends.

# References:

Reference will be provided later on requirement basis.